



Our Lady of Lourdes Catholic Primary School and Nursery

Manchester Drive, Leigh-on-Sea, Essex, SS9 3HS

www.olol.co.uk

Site Assistant

Salary Grade Range:

NJC Point 5 - 6 (£23,500 to £23,893)

Hours of Work:

37 hours per week – 37 Hours per week – 10.00am to 6.00pm
Monday to Thursday and 10.30am to 6.00pm on Friday (with
a 30-minute unpaid lunch break each day)

Weeks Worked:

Full Time – 52 weeks per year

Our Lady of Lourdes Catholic Primary School and Nursery are seeking to recruit a site assistant to work with the Estates Team in ensuring the smooth running of the school site and that it is kept fit for purpose at all times.

Please see the school's website for further details and an application form - www.olol.co.uk or telephone the school for details to be sent to you.

To apply for the role, the school's application form must be completed and sent to recruitment@assiscatholictrust.com.

We are a Catholic School, but applications are equally welcome from non-Catholics who support our Catholic ethos.

The school's application form must be completed. We are committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expect all staff and volunteers to share this commitment. All posts are subject to pre-employment checks and Enhanced DBS clearance. References will be sought and an online search carried out on applicants as part of our due diligence.

Closing date: Sunday 7th April 2024

(We reserve the right to call for interview and appoint prior to the closing date)

Interviews: TBC

Start date: ASAP



*'Start doing what's necessary
then do what's possible
and suddenly you are doing the impossible'*

*'Part of Assisi Catholic Trust limited by guarantee in the Diocese of Brentwood,
registered in England and Wales. Registered number 7696989'.*